

Finland Cooperative Board Meeting February 10th, 2022. Hybrid In-person and Zoom meeting.

Present: Andy Gomez, Honor Schauland, Patti Paulson, Katee Ristuccia, Sue Rian, Manager Karl Klinker, Assistant Manager Jonathan Beauchane

Absent: Teresa Anderson

Meeting called to order at 6:06 pm by Board President Andy Gomez.

January 13th, 2022 meeting minutes. Motion to approve by Patti, seconded by Katee, all in favor, motion passes.

Treasurer's report - \$240.66 in the account. Honor motions to accept the treasurer's report. Katee seconds. All in favor. Motion passes.

Shares to approve - None to sign at the store currently.

Manager's report - Cold snowy month. Propane problem two weeks ago. Noticed it was getting colder and colder inside the building, the gauge has always been funky. Called company but they didn't come that day. Went in early the next day to check situation, called company again at 6am. Promised it would be on the first truck that day. Truck went right by. No delivery that day. Called again maybe 8 times, left manager voicemails. Next day called again right away. No manager but they said truck should arrive that day. Truck showed up at 11:30ish, asked for a call when they delivered but they didn't call. Had also called multiple other companies about propane. We knew we would be charged a \$250 same day delivery fee. The bill has a \$450 same day delivery fee. After the fill got a call from Kyler at the store saying that the store smelled like propane. They are required to do a leak test. Kyler shut it off at the tank. Jonathan called Gartner and Superior Fuel, got ahold of Gartner and they came up that day, found one small leak, noticed that paneling covering the furnace was loose, furnace was sucking in cold air, went through propane load really fast. Once again employees were outstanding at dealing with that. Otherwise things have been good. Snowmobile business has been picking up, stocking up on inventory lately. We're trying to pin down how accurate the numbers in the POS are, there are things we've run out of that the system still shows.

Jonathan talks about how weighted goods like produce won't work in the POS correctly. Nor gas. Could be some of the discrepancies. Zeroed out produce and meat sales that are sold by weight, that could account for some. Working with North Country Business to sort it out, almost 90% accurate which is far better than 0% a year ago, should improve more now. Karl explains how he deals with the fuel. Branded stations usually have POS stations through their fuel company. We are different. Back office system will track unit weight, but not gallons. Weight can't be converted into gallons. Might be a module we need to purchase to add to the system. Definitely busier on warmer days than colder days. Locally designed postcards - Jonathan is working with Celia Doty on postcards just for Co-op. Should be arriving in the store before St Urho's day. Last month the spill bucket was damaged. Thawing the ground is going to be costly, so we are going to try to wait until spring to do the work to save some of the money. Jonathan talks about the need for a new server and touchscreen for the POS/checkout. Waiting on quotes from North Country Business systems. Accountant has been making headway on the books and should have the financial reports real soon. Waiting on one more thing from NCBS for that.

Old Business:

Board training - We had scheduled for Feb 19th, 11am. Patti has not heard back from CDS. Particular topics: Co-ops 101, background and info on the Co-op, write officer descriptions, more? Date proposed is bad for Sue and Andy. Rescheduling for Thursday the 17th in the evening at 6pm. Possible 2nd day if needed.

Land Committee: Katee got in touch with landowner, preliminary price is \$48,000. Honor and Katee met with her face to face. She is really willing to work with us. She is willing to come down on the price, but she's still doing paperwork and will work on getting it surveyed and subdivided. It's going to take a little time for that because it's winter. Katee will be the point of contact for right now. Andy talks about checking in with a neighboring landowner so he's not caught by surprise. Karl will talk to him.

New business:

Honor and Karl met to create Project Manager description and description of the project itself.

Honor hunted up Manager job description information. Are we prepared to talk about that tonight? Jonathan and Karl will be back to talk about that next meeting.

Discuss Store Manager job description and posting for the position. Honor and Karl can get together to update the job description on Sunday. Honor will share the document with the board for review before any publishing.

Karl asks about vacation time. Do we want him to burn it up? Should he cash it in? Does he get it as a check when he's done? He doesn't want it to be a surprise at the end. Board agrees that he is owed that. If he can work out ways to take some of it before his end date, great, otherwise take a check at the end.

Grant information: USDA Rural Business Enterprise grants (deadline Feb 14th) is not a good fit for the Co-op, Food Chain is investigating the Community facilities grant. Honor will keep the board informed. NMSDP Idea brief. Honor explains that it's a way to get university resources for community projects. Andy moves that Honor submits the idea brief. Sue seconds. All in favor. Motion carries.

Next regular board meeting will be March 24th at 6 pm at the Clair Nelson Center. Hybrid Zoom or in person.

Sue moves to adjourn. Patti seconds, all in favor, motion passes. Meeting adjourns at 7:05 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Honor Schauland', written in a cursive style.

Honor Schauland, Board Secretary