

## **Finland Cooperative Board Meeting October 8th, 2019**

**Present: Honor Schauland, Kaare Melby, Matt Morris, Andy Gomez, Sue Rian, Julia Kloehn, Manager Karl Klinker, Stacy Breden**

Meeting called to order at: 6:34pm.

Matt motions, Sue seconds to approve the minutes from the September 19th meeting. Matt asks a question, discussion. Motion passed.

Treasurer's report - Julia says we're good. +\$20 from last month. No checks written from Board Account. Kaare motions, Stacy approves, motion passed.

Manager's report: not much on the charge accounts. Accounts payable is the fuel bill - don't have a whole lot of fuel in the ground right now, waiting for a load tomorrow or next day. Discuss line of credit. This has been an ongoing thing for over a year. It's confusing who needs to sign and what they are signing for. We all signed already, but that was for other things. It would be Andy Gomez, President, Stacy Breden, Vice President, Julia Kloehn, Treasurer, and Karl Klinker, Manager. There is no Assistant Manager at this time. All would need to go in and sign.  
<end Managers report>

Wade Leblanc comes in at 6:49pm. He presents several ideas to the Co-op Board for consideration: 1) that he and the Board come to an agreement and Co-op buys some portion of the land and/or business at the Mobil Station in order to have more flexibility to expand/rebuild, or 2) that the Co-op buys him out of the Mobil Station completely. Wade is thanked for his time and presentation. We hope he will be in touch with a figure. Wade leaves at 7:37pm.

Discussion about possibilities. Need to know what Don's needs are, post office regulations etc. Really need a number from Wade.

We need a 15-20 year plan for the store. What does this offer us? Andy looks up the Mobil property plat - it's 1.5 acres.

Larry is back. Other employee issues seem good.

Update on freezer unit - no longer planning to pour a slab for the freezer. It would have to be 3 feet of dirt - could wash out and ruin the heating system. We're waiting for a contractor to build a platform to put the freezer on and then install the freezer. Gardner needs someone to pour the footings. What can we do now to make sure we don't lose this money? It's possible we could get an extension on the grant if absolutely necessary, but it would be better if we could get it done this fall. Concerns about the ground freezing up.

Karl's insurance update - He's finding out options - he wants to know if he can get something more than \$600 and board just pays the \$600. Yes. He will bring more info next meeting then.

Spill buckets - Talked to Barry today - pumps 1 and 2 aren't working today. Tried to fix in house. He says they are having a hard time getting a crew right now. Mike from MN Petroleum will be up to work on the pumps.

Outside lighting - we have lights ordered.

Credit card fees - debit card usage is up, more than visa, occasionally more than all cc's combined. Signage is working!

Parking lot - Curt hasn't gotten back to Karl yet.

Karl's days off - Things are fine for now.

Reimbursement checks -. Karl has report for last month with odometer, date, where he went, mileage, check number, date of check etc. He puts them in with the accounts payable. That way there is a record. He has his own records as well.

Project person - Karl hired Holly Lorntson to be an all around person. She is going to help clear Elaine's plate. Elaine's old tasks will go to Holly. Karl is coaxing Elaine into taking on the projects role. It's not perfect, but hopefully it will work. We will have a backup when someone is out sick. Kaare helped write a description for an Assistant Manager, will hopefully be in the paper before the next meeting.

New locks - 2 different locks to get into the store - new security system could be part of that. Something to think about - Can we have Kenny look into that? Outside door is a little hit or miss when things are really cold. Keep keys and alarm system separate.

Age of accounts sheet is fine. 30, 60, 90 days are just snapshots of the activity on that account that day. We should ignore the entire right side of the paper. All we need is the total for each account. Board just wants to see the total.

Water in the gas - Karl will put a notice on Facebook.

Small and Strong Conference - Honor hands out info. Andy may be able to go.

Rounding up - Karl will try to get it to pop up on the screen to encourage rounding up. Sue motions the store should kick in \$1,000 for the Round up program. Stacy seconds. Matt and other board members want to see the cashiers asking customers to Round up as well. Motion passes. \*We need to redo the thermometer.

Questionnaires have been distributed to employees - Karl will get them back to Honor ASAP.

Sign on 61 - Kaare reports to the board about signage options. Discuss options. Need the word "Co-op" and "Gas" on there. Costs \$800-\$1000 but it's going to bring a lot of business.

Board conduct policy - Board reads over. Compare Board conduct policy and conflict of interest policy.

New business - Discuss how to create an agenda. Google documents - shared document that everyone can edit. \*Honor will share on slack. Board agrees that we need a timekeeper.

Next meeting date - November 14th at 6:15pm.

Motion by Sue to adjourn, seconded by Stacy, all in favor. Meeting adjourned at 9:08pm.

Respectfully submitted

Honor Schauland, Board Secretary